

# Public Document Pack



Tuesday, 18 October 2022

To: Members of the MCA - Business Recovery and Growth Board and Appropriate Officers

You are hereby invited to a meeting of the South Yorkshire Mayoral Combined Authority to be held at **South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ**, on: **Thursday, 27 October 2022 at 2.00 pm** for the purpose of transacting the business set out in the agenda.

A handwritten signature in grey ink that reads "Martin Swales".

Martin Swales  
**Chief Executive and Head of Paid Service**

**Member Distribution**

Mayor Ros Jones CBE (Co-Chair)	Doncaster MBC
Neil MacDonald (Co-Chair)	Private Sector LEP Board Member
Councillor Glyn Jones	Doncaster MBC
Councillor Chris Lamb	Barnsley MBC
Councillor Denise Lelliott	Rotherham MBC
Councillor Martin Smith	Sheffield City Council
Sharon Kemp	Rotherham MBC
Richard Stubbs	Private Sector LEP Board Member
Jim Dillon	SYMCA Executive Team

## MCA - Business Recovery and Growth Board

Thursday, 27 October 2022 at 2.00 pm

Venue: South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ



### Agenda

Agenda Ref No	Subject	Lead	Page
1.	Welcome and Apologies	Chair	
2.	Declarations of Interest by individual Members in relation to any item of business on the agenda.	Chair	
3.	Urgent items / Announcements	Chair	
4.	Public Questions of Key Decisions	Chair	
5.	Minutes of the Previous Meeting	Chair	5 - 10
6.	Matters Arising / Action Log	Chair	11 - 20
7.	Business Development Projects - Status Update	Stephen Burrows	21 - 26
8.	Programme Approvals	Sue Sykes	27 - 38
9.	Programme Performance Update	Sue Sykes	39 - 46
10.	Project Mandate: South Yorkshire Co-Investment Fund	Joseph Quinn	47 - 64
11.	Project Mandate: Tech South Yorkshire Proposal	Joseph Quinn	65 - 84
12.	Any Other Business	Chair	
<b>Date of next meeting:</b> Thursday, 15 December 2022 at 2.00 pm			
<b>At:</b> South Yorkshire MCA, 11 Broad Street West, Sheffield, S1 2BQ			

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# MCA - BUSINESS RECOVERY AND GROWTH BOARD

## MINUTES OF THE MEETING HELD ON:

THURSDAY, 1 SEPTEMBER 2022 AT 3.00 PM

SOUTH YORKSHIRE MCA, 11 BROAD STREET WEST,  
SHEFFIELD, S1 2BQ



## PRESENT:

Mayor Ros Jones CBE (Co-Chair)	Doncaster MBC
Councillor Glyn Jones	Doncaster MBC
Councillor Chris Lamb	Barnsley MBC
Councillor Martin Smith	Sheffield City Council
Sharon Kemp	Rotherham MBC
Richard Stubbs	Private Sector LEP Board Member
Jim Dillon	SYMCA Executive Team

## IN ATTENDANCE:

Andrew Armstrong	Development Manager (Special Projects)	SYMCA Executive Team
Lee Beevers	Business Development Officer	SYMCA Executive Team
Stephen Burrows	Senior Business Development Manager	SYMCA Executive Team
David Moore	Senior Business Development Manager-International Markets	South Yorkshire MCA
Joseph Quinn	Innovation Project Director	SYMCA Executive Team
Sue Sykes	Assistant Director - Procurement, Contracts and Programme Controls	SYMCA Executive Team
Sarah Pugh	Minute Taker	

## APOLOGIES:

Neil MacDonald	Private Sector LEP Board Member
Councillor Denise Lelliott	Rotherham MBC

## 26 Welcome and Apologies

The Chair welcomed attendees to the meeting.

Apologies were noted as above.

## 27 Declarations of Interest by individual Members in relation to any item of

## **business on the agenda.**

Members declared interests in relation to programmes located within their own Local Authorities.

Richard Stubbs declared an interest in Item 11, as a member of the Board of a company involved in the programme.

### **28 Urgent items / Announcements**

None.

### **29 Public Questions of Key Decisions**

None.

### **30 Minutes of the Previous Meeting**

**RESOLVED:** That the minutes of the meeting held on 30 June 2022 be agreed as a true record.

### **31 Matters Arising / Action Log**

Further analysis on the effectiveness of business support provision was requested. The approach being developed in relation to the UK Shared Prosperity Fund (UKSPF) which could be extended was discussed, and it was agreed that the proposal would be brought to the Board for information at a later date

**ACTION: Innovation Project Director – to bring UKSPF provision proposal to the board once available.**

An update on UKSPF was requested; an explanation was given that as the Investment Plan finalisation was an iterative process so had not been published, however, it was agreed that the draft version would be shared.

**ACTION: Innovation Project Director – to share the draft UKSPF Investment Plan with the Board.**

An update was given on the Create Growth Bid. The Bid was shared with Local Authorities, but had not been shortlisted by Government. The work would however be taken forward using alternative funding streams.

**RESOLVED:** to note the Action Log and updates.

### **32 Business Investment Pipeline Update**

An update on the Business Investment Pipeline was presented, it was noted that that:

- there were 74 active enquiries; examples of companies progressing through the assurance process were given.
- 6 projects had been completed since January.

- Companies were being encouraged to also request loan support from the MCA, as opposed to just grants.

**ACTION: Assistant Director – Procurement, Contracts and Programme Controls to provide a current spend figure for projects on the pipeline from April 2022 to the Board.**

A question was raised as to whether there was any overarching investment policy or values for businesses seeking funding. The Board were informed that each project was assessed on its own merit.

**ACTION: Innovation Project Director to arrange a meeting with interested Board Members to explain the full Assurance Process.**

**RESOLVED:** to note the update.

### 33 **Project Mandate Sign-Off 1**

A Project Mandate was presented for sign off by the Board, with a funding ask of £2.4m.

Questions were raised around the business model, and more detailed information was requested on the proposal. It was noted that much of the business was still in development, and that more detail would be presented to the board as part of a Full Business Case (FBC).

The Board noted that the MCA was currently working to create a framework which would align proposals to set values as opposed to making funding decisions on the merit of individual cases.

An enquiry was made as to how this proposal would benefit South Yorkshire, as opposed to just being a business based in the region. A response was given that a significant proportion of partners supported under this programme would also be based in South Yorkshire

**RESOLVED:** to accept the Mandate as an application for funding to allow it to progress further through SYMCAs assurance process.

### 34 **Project Mandate Sign-Off 2**

A Project Mandate for the South Yorkshire Supply Chain Programme was presented for sign off by the Board. The programme would support businesses with supply chain issues.

Questions were asked as to whether there were conditions for exactly how the funding would be spent within individual Local Authorities; it was explained that the Mandate specified one full time post within each Local Authority, but that so long as outcomes were delivered there would be scope for each to deliver differently, based on local requirements.

**ACTION: Development Officer to explore with Local Authorities how the required outcomes could be delivered flexibly across each Authority.**

**RESOLVED:** to investigate the programme further and review the Strategic Business Case (SBC).

## 35 **Programme Performance Report**

An update on programme performance was provided. Forecasts suggested an outturn expenditure of £42.42m, and it was noted that 43% of the value of all schemes were in delivery. Three schemes were awaiting full approval, and most spending was expected to take place in Quarter 4.

More detail was requested on forecasted spend.

**ACTION: Assistant Director – Procurement, Contracts and Programme Controls to provide a report of forecasted spend over the next few years for current projects.**

Questions were raised around slippage in spending for some schemes, it was explained that delays during Covid, supply chain issues, increasing costs and limited numbers of tradespeople to deliver projects have all contributed to this.

It was noted that for most projects, funding could be carried forward if it was not spent within this financial year.

A question was raised on the £9.62m figure which was noted as a material overspend in the paper. It was clarified that this increased forecast was attributed to additional allocations from government and equity investments carried over from the previous year.

**ACTION: The Assistant Director – Procurement, Contracts and Programme Controls to amend the paper to reflect that the £9.62m figure did not require mitigation action at this stage.**

**RESOLVED:** to note the Performance Report.

## 36 **Programme Approvals**

An overview of 2 programmes which would be progressed to the MCA Board for final approval was given.

The first sought progression of the “Canon Diagnostic Suite and Arena” project to full approval and award of £1.4m grant.

Richard Stubbs declared an interest in this programme, as a member of the Board of the Olympic Legacy Park, where the programme would be based.

Questions were raised around whether any proportion of funding could be returned to the MCA in the future, and to seek assurance that the handover of facilities would take place as specified in the proposal. It was explained that both issues could be covered in the contract.



The second proposal sought progression of an SBC to an FBC.

Questions were raised around the risk of giving financial support to this programme. It was confirmed that due diligence and thorough financial assessment would take place as part of the MCA Assurance Process, and that this programme would continue to be brought back to the Board for approval as it developed.

An error was identified in the paper under 'Recommendations'; the Board noted that delegated authority would only be approved for the Head of Paid Service to enter into legal agreements for the scheme covered should proposals be approved by the MCA Board.

**ACTION: Assistant Director – Procurement, Contracts and Programme Controls to provide more detailed information to the Board on the proposal in advance of future funding decisions being made.**

**RESOLVED:** to approve all recommendations for progression to the MCA Board.

37 **UK Shared Prosperity Fund (Verbal Update)**

An update on the UKSPF was given to the Board. An Investment Plan was submitted to the Government on 1<sup>st</sup> August, and a funding decision was expected from Government in October 2022. Local commissioning for Year 1 work would be completed by the end of September. Commissioning for Year 2 would begin from October, and a key focus would be to ensure that there was no duplication across other schemes. An engagement strategy was being developed to allow stakeholders to shape this work, and a Local Partnerships Board would be established.

Questions were raised around governance arrangements and resourcing this programme. It was noted that governance was likely to be similar to that of the Cultural Recovery Fund, and that capacity had been allocated internally to progress the work.

**RESOLVED:** to note the update.

38 **Any Other Business**

None.

In accordance with Combined Authority's Constitution/Terms of Reference for the Board, Board decisions need to be ratified by the Head of Paid Services (or their nominee) in consultation with the Chair of the Board. Accordingly, the undersigned has consulted with the Chair and hereby ratifies the decisions set out in the above minutes.

Signed .....

Name .....

.....  
Position .....

Date .....

### Open and Recently Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
10/02/22	10	<b>Innovation Projects Update</b>  <b>Minute:</b> Councillor Turpin asked if the Board could receive a comprehensive update at a future meeting in relation to all of the current innovation projects.	J Quinn	No updates from previous meeting, currently awaiting the launch of the Innovation Board.	Ongoing
01/09/22	31	<b>Matters Arising / Action Log</b>  <b>Minute:</b> Further analysis on the effectiveness of business support provision was requested. The approach being developed in relation to the UK Shared Prosperity Fund (UKSPF) which could be extended was discussed, and it was agreed that the proposal would be brought to the Board for information at a later date  <b>ACTION:</b> Innovation Project Director – to bring UKSPF provision proposal to the board once available.	J Quinn/P Johnson		Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
01/09/22	31	<b>Matters Arising / Action Log</b>  <b>Minute:</b> An update on UKSPF was requested; an explanation was given that as the Investment Plan was constantly changing and so had not been published, however, it was agreed that the draft version would be shared.  <b>ACTION:</b> Innovation Project Director – to share the draft UKSPF Investment Plan with the Board.	J Quinn/P Johnson		Ongoing
01/09/22	32	<b>Business Investment Pipeline Update</b>  <b>Minute: ACTION:</b> Assistant Director – Procurement, Contracts and Programme Controls to provide a current spend figure for projects on the pipeline from April 2022 to the Board.	S Sykes	Included in Programme Performance report at Appendix 1 – 27/10/2022	Ongoing
01/09/22	32	<b>Business Investment Pipeline Update</b>  <b>Minute: ACTION:</b> Innovation Project Director to arrange a meeting with interested Board Members to explain the full Assurance Process.	J Quinn		Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
01/09/22	34	<p><b>Project Mandate Sign-Off 2</b></p> <p><b>Minute:</b> Questions were asked as to whether there were conditions for exactly how the funding would be spent within individual Local Authorities; it was explained that the Mandate specified one full time post within each Local Authority, but that so long as outcomes were delivered there would be scope for each to deliver differently, based on local requirements.</p> <p><b>ACTION: Development Officer to explore with Local Authorities how the required outcomes could be delivered flexibly across each Authority.</b></p>	L Beevers		Closed
01/09/22	35	<p><b>Programme Performance Report</b></p> <p><b>Minute:</b> More detail was requested on forecasted spend.</p> <p><b>ACTION: Assistant Director – Procurement, Contracts and Programme Controls to provide a report of forecasted spend over the next few years for current projects.</b></p>	S Sykes	Included in Programme Performance report at Appendix 1 – 27/10/2022	Ongoing

Meeting Date	Minute No	Action	Action Owner	Update	Status
01/09/22	35	<b>Programme Performance Report</b>  <b>Minute: ACTION: The Assistant Director – Procurement, Contracts and Programme Controls to amend the paper to reflect that the £9.62m figure did not require mitigation action at this stage.</b>	S Sykes	Paper updated	Ongoing
01/09/22	36	<b>Programme Approvals</b>  <b>Minute:</b> An error was identified in the paper under ‘Recommendations’; the Board noted that delegated authority would only be approved for the Head of Paid Service to enter into legal agreements for the scheme covered should proposals be approved by the MCA Board.  <b>ACTION: Assistant Director – Procurement, Contracts and Programme Controls to provide more detailed information to the Board on the proposal in advance of future funding decisions being made.</b>	S Sykes	Paper updated	Ongoing

## Completed Actions

Meeting Date	Minute No	Action	Action Owner	Update	Status
30/06/22	20	<p><b>Progress of UK Shared Prosperity Fund</b></p> <p><b>Minute:</b> The Chair also asked whether the investment plan document would be publicly available. J Quinn responded that it would likely be shared on the SYMCA website, and that the final document will also be shared with the Board.</p> <p>J Quinn: to share final UK Shared Prosperity Fund document with the Board when completed, and an update to be provided at the September meeting of this Board.</p>	J Quinn	<p>This will be shared ahead of the meeting. Submission was completed on the 1<sup>st</sup> Aug 2022</p> <p>Update was given at 1<sup>st</sup> September meeting that, because the proposal continues to change, it has not been shared yet.</p>	Closed
30/06/22	21	<p><b>Create Growth Programme</b></p> <p><b>Minute:</b> Councillor Chris Lamb asked if the Board would have sight of the expression of interest.</p> <p>ACTION J Quinn: to share the expression of document with the Board when completed, for information only.</p>	J Quinn	<p>I will share this ahead of the next meeting.</p> <p>Update given at 1<sup>st</sup> September meeting that the MCA's bid was unsuccessful, but this work will be taken forward by alternative arrangements</p>	Closed
30/06/22	22	<p><b>Programme Performance Report</b></p>	S Sykes	<p>This has been taken forward by relevant colleagues.</p>	Closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
		<b>Minute:</b> ACTION S Sykes: New Committee members to sign Non-Disclosure Agreements due to discussion of projects which are not yet public.			
30/06/22	22	<p><b>Programme Performance Report</b></p> <p><b>Minute:</b> The board requested an update on the Growth Hub marketing plan and asked how the availability of business support is communicated in the region. The board will receive updates on the provision of business support and were informed that new and innovative ways of adding value are always being explored.</p> <p><b>ACTION:</b> S Sykes &amp; Muz Mumtaz to provide an update to the next Board meeting on marketing of business support.</p>	S Sykes and Muz Mumtaz	<p>Growth Hub marketing is made available on the Growth Hub website.  <a href="https://www.scrgrowthhub.co.uk/">https://www.scrgrowthhub.co.uk/</a>  The website is in the process of being merged into the corporate website, so that it is not stand alone, and the social media estate for targeted business marketing is underway.</p> <p>Social channels such as the South Yorkshire Community on LinkedIn  <a href="https://www.linkedin.com/groups/3256687/">https://www.linkedin.com/groups/3256687/</a>  are increasing in members with over 7,000 and the interaction across this site by the business community is also increasing.  <a href="https://www.linkedin.com/company/10393879">https://www.linkedin.com/company/10393879</a>  South Yorkshire Business Support LinkedIn, and other social feeds are constantly populated with a social media schedule, that includes wider LA run initiatives and the core programmes that the Growth Hub run, such as BEIS's Leadership Help to Grow, Digital Help to Grow, Made Smarter, Ownership Hubs, Sheffield Innovation Programme, Export Academy, Skills Bank, Working Win to name a few. The Business Support Advisors, Skills Advisors and Supply Chain</p>	Closed



Meeting Date	Minute No	Action	Action Owner	Update	Status
				<p>advisors are all marketed inviting enquiries to come forward and in most cases told in case study format, whether that be by graphic promotion, video or written case study PR. With a constant push to review the event calendar, list a business on the directory or self-serve with the Business Support Finder tool</p> <p><a href="https://www.scrgrowthhub.co.uk/business-resources/business-support-finder/">https://www.scrgrowthhub.co.uk/business-resources/business-support-finder/</a>.</p> <p>The Growth Hub team have a schedule of engagement, attending events to network. A Business and Skills marketing and communications strategy is pending, due to align with updates from the Skills Strategy, and Mayoral Manifesto agenda items, expected to be revised November December.</p>	
30/06/22	23	<p><b>Programme Approvals</b></p> <p><b>Minute:</b> Councillor Glyn Jones welcomed the initiative, and encouraged stronger visibility for the project. J Quinn confirmed that this grant would be available to Local Authorities throughout the region.</p> <p>ACTION J Quinn: speak with the Capital Enterprise team to ensure this work is as visible as possible.</p>	J Quinn	<p>I have spoken to Darren B at Cap Enterprise to discuss concerns</p>	Closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
10/02/22	7	<b>Business Growth Projects Update</b>  <b>Minute:</b> It was noted that an Assurance Update would be presented at the Board's next formal meeting.	R Clark	Contained within Item 11 - Business Development Projects – Status Update.	Closed
	7	<b>Business Growth Projects Update</b>  <b>Minute:</b> Following discussion, the Board requested that G Sutton provides the Board with further details of the proposals and the timeframe for developing an Investment Fund.	G Sutton	G Sutton attended the 14/03/2022 informal meeting and presented to the board.	Closed
	11	<b>Performance Report</b>  <b>Minute:</b> Councillor Turpin asked if the Board could be provided with details of all the thirty-eight projects (segmented to show capital and revenue projects) which fall within the remit of the Business Recovery and Growth Board.	S Sykes	16/06/2022 - Contained within Item 11, Programme Performance Report Appendix A – 30/06/22 meeting	Closed
	11	<b>Performance Report</b>  <b>Minute:</b> Following discussion, the Board requested G Sutton to provide a full overview of the current funding position at the next formal Board meeting.	G Sutton	G Sutton attended the 14/03/2022 informal meeting and presented to the board.	Closed
	11	<b>Performance Report</b>	S Sykes		Closed

Meeting Date	Minute No	Action	Action Owner	Update	Status
		<b>Minute:</b> The Co-Chairs raised concerns and expressed frustration around the delays in the MCA's internal approval processes when the Board had approved a clause in a project contract. S Sykes agreed to feedback to the MCA Executive Team.			
	11	<b>Performance Report</b>  <b>Minute:</b> The Chair asked if further details could be provided in relation to 'Overage Clauses', which the Board were being asked to agree.	S Sykes	16/06/2022 - Contained within Item 11, Programme Performance Report – 30/06/22 meeting	Closed

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of the Local Government Act 1972.

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## Business Recovery and Growth Board

27 October 2022

### Programme Approvals

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**Is the paper exempt from the press and public?** No

**Reason why exempt:** Not applicable

**Purpose of this report:** Funding Decision

**Is this a Key Decision?** Yes

**Has it been included on the Forward Plan?** Yes

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#### **Director Approving Submission of the Report:**

Gareth Sutton, Chief Finance Officer/s73 Officer

#### **Report Author(s):**

Sue Sykes – Assistant Director, Procurement, Contracts and Programme Controls

Sue.sykes@southyorkshire-ca.gov.uk

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#### **Executive Summary**

The paper seeks progression of a Strategic business Case (SBC) to the MCA board for the approval to progress to Outline Business Case (OBC) for a business based in Doncaster.

#### **What does this mean for businesses, people and places in South Yorkshire?**

This report is seeking approval for a proposal which will support the MCA's aspirations

#### **Recommendations**

The Board consider and endorse:

- Progression of "D0049" project to the MCA board for approval to progress from SBC to OBC subject to the conditions in the Assurance Panel Summary attached at Appendix A.

#### **Consideration by any other Board, Committee, Assurance or Advisory Panel**

Assurance Panel

18 October 2022

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## 1. Background

1.1 This report details the results of the SBC assurance process of one currently unfunded proposed capital investment totalling c. £7m. The report recognises that the proposal meets the threshold for investment – subject to a number of conditions

### 1.2 Progression of scheme from SBC to OBC

This project represents the first 9 months of a 10-year delivery programme that presents the opportunity to create a world-leading green aerospace cluster in Doncaster, South Yorkshire, anchored and catalysed by establishing the company's manufacturing, test and operations centre delivering UK-developed and certified aircraft into export markets worldwide.

A British private limited company has developed the aircraft and the underlying hybrid aircraft technology, this is the first in a planned family of aircraft using this technology.

This new aircraft type has been designed from the ground up to maximise efficiency, improve the flying experience, and enable a range of civilian and defence use cases. The company is the world leader in hybrid aircraft and after more than a decade of UK-based R&D, has now developed the aircraft to the point of readiness for commercial production.

This project will enable the creation and establishment of the South Yorkshire base and comprises of:

- On-going development of plans to realise the establishment of three production facilities in South Yorkshire
- On-going research and development of the concept and prototype including:
- Product development and the creation of a dual pilot flight simulator preliminary design review of the major systems/sub-assemblies
  - The establishment of an office in South Yorkshire and recruitment of the regional team to manage the facility construction, coordinate local supply chain and academic institute engagement

## 2. Options Considered and Recommended Proposal

### 2.1 **Option 1**

Approve the recommendation

### 2.2 **Option 1 Risks and Mitigations:**

Approval of the progression of the investment proposition may result in a commitment being made against the MCA's 2022/23 gainshare allocation

### 2.3 **Option 2**

Reject the recommendation

### 2.4 **Option 2 Risks and Mitigations:**

Rejection of the recommendations in this report would mean the region foregoing the forecast benefits arising from the investment.

## **2.5 Recommended Option**

Option 1

## **3. Consultation on Proposal:**

- 4.1 Discussions for this project will continue with the thematic board during project development.

## **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Subject to the approval of the recommendation, the project will be developed further.

## **6. Financial and Procurement Implications and Advice**

- 6.1 At this stage there are no funding implications however the project is seeking a loan investment of £7m.

## **7. Legal Implications and Advice**

- 7.1 The legal implications of the project have been fully considered by a representative of the Monitoring Officer and included in the recommendations agreed within the Assurance Summaries as presented in the Appendices. Projects will take full legal advice regarding subsidy control.

## **8. Human Resources Implications and Advice**

- 8.1 N/A

## **9. Equality and Diversity Implications and Advice**

- 9.1 Appropriate equality and diversity considerations are taken into account as part of the assurance of the project business cases.

## **10. Climate Change Implications and Advice**

- 10.1 Appropriate climate change considerations will be taken into account as part of the assurance of the project application process.

## **11. Information and Communication Technology Implications and Advice**

- 11.1 N/A

## **12. Communications and Marketing Implications and Advice:**

- 12.1 The approvals provide positive opportunities to highlight the difference the MCA's investments will make to people and passengers, businesses and places across South Yorkshire and how Members are taking action to support the region's recovery from COVID

## **List of Appendices Included**

A Assurance Summary – Project D0049

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of the Local Government Act 1972.

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## Business Recovery and Growth Board

27 October 2022

### Programme Performance Report

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**Is the paper exempt from the press and public?** No

**Reason why exempt:** Not applicable

**Purpose of this report:** Monitoring/Assurance

**Is this a Key Decision?** No

**Has it been included on the Forward Plan?** Yes

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#### **Director Approving Submission of the Report:**

Gareth Sutton, Chief Finance Officer/s73 Officer

#### **Report Author(s):**

Sue Sykes – Assistant Director – Procurement, Contracts and Programme Controls  
 Sue.Sykes@SouthYorkshire-ca.gov.uk

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#### **Executive Summary**

This paper provides the Board with the latest performance information on Business Recovery and Growth programmes being delivered on behalf of the MCA.

#### **What does this mean for businesses, people and places in South Yorkshire?**

Through the delivery of these programmes the MCA is investing in the people and businesses of South Yorkshire which support the MCA's aspirations. Performance information supports the robust oversight and management of this delivery.

#### **Recommendations**

That Board members:

- Consider the performance information provided to identify future performance deep-dives or significant areas of risk;

#### **Consideration by any other Board, Committee, Assurance or Advisory Panel**

None

## 1. Background

- 1.1 The South Yorkshire Mayoral Combined Authority currently has twenty-two projects which fall within the remit of the Business Recovery and Growth Board. Sixteen schemes are funded from various funding streams with a total value of £35.94m. There are a further six unfunded schemes currently going through the assurance process seeking c£27.97m.

This report gives an overview on the performance of programmes and the projects within them, highlighting management actions being taken to mitigate risks.

A full list of schemes detailing status, forecasts and actual spend is attached at Appendix A.

- 1.2 The expenditure baseline for 22/23 was initially set at £33.16m with the latest forecasts suggesting outturn expenditure of £50.68m. The movement is due to the addition of new unfunded capital projects moving through the assurance process, approval of the Made Smarter 2 funding and the withdrawal of three projects.
- 1.3 Of this value £1.7m (3%) is funded from conditional grant from government, and consents will likely be required to roll-forward the funding to future periods

## 2. Current Position by Funding Stream

- 2.1 The table below shows 2022/23 current forecast of fully approved project expenditure against claims received to date.

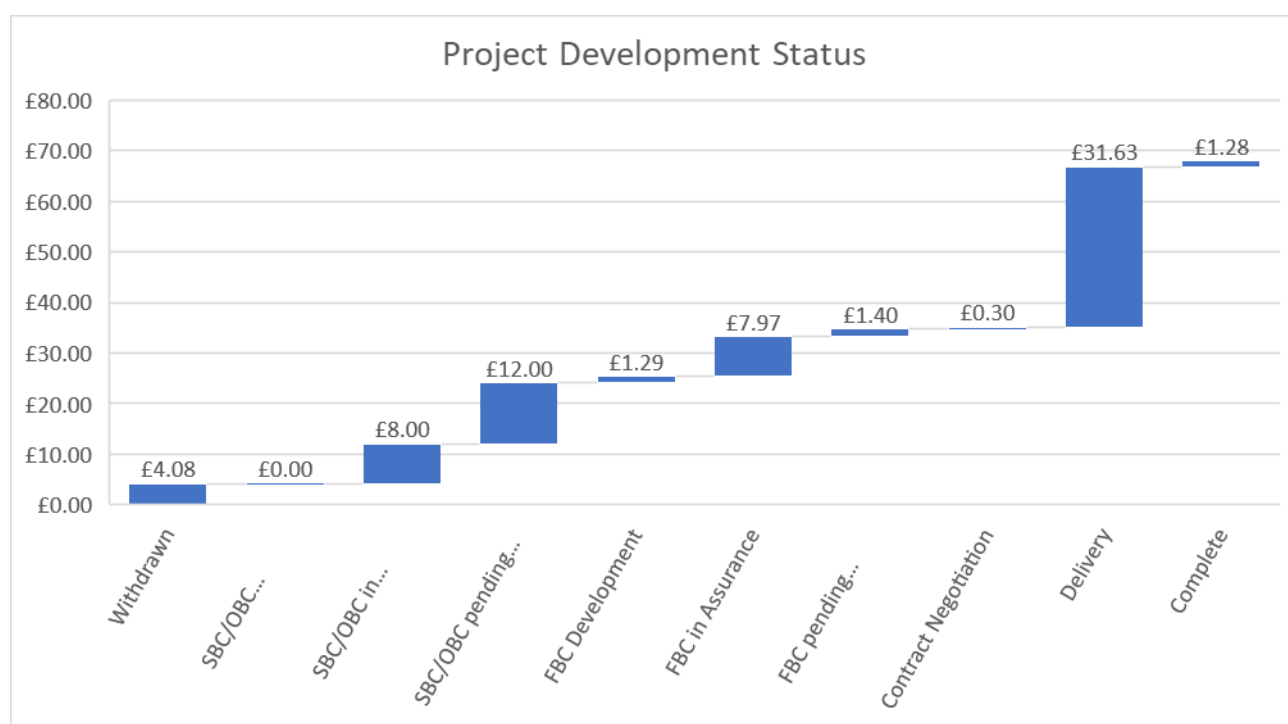
Funding Stream	2022/23 Forecast	2022/23 Claims	2022/23 Claims
	£m	£m	%
Legacy Capital	£9.49	£1.99	20.9%
Gainshare Capital	£9.18	£6.21	67.6%
Gainshare Rev	£2.84	£1.51	53.1%
Made Smarter	£1.70	£0.37	21.7%
	<b>£23.21</b>	<b>£10.08</b>	<b>43.43%</b>

The Made Smarter baseline targets are set by government, requiring in-year allocations to be fully defrayed within the financial year. There is no comparative grant conditionality timeline pressure on gainshare and the legacy LGF activity.

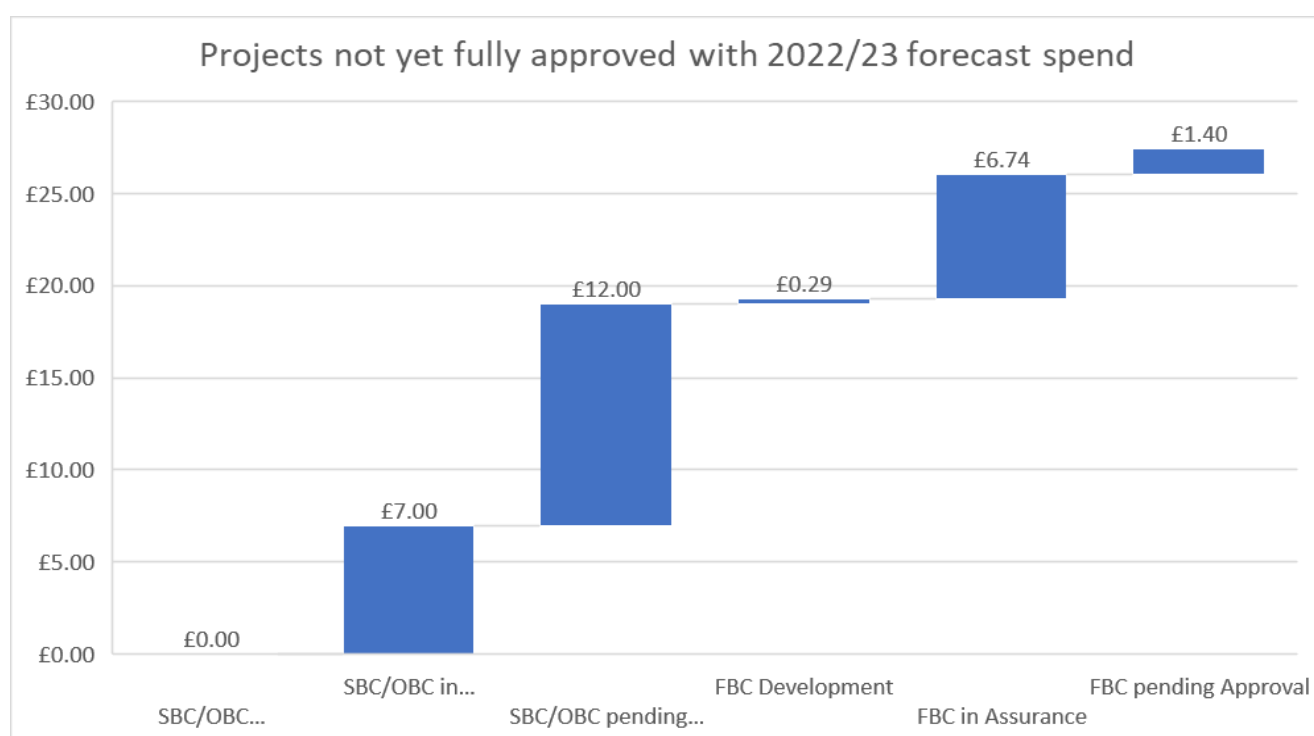
### 2.3 Development Status of Projects

- 2.4 The graphic below exemplifies the milestone status of projects by value. The graphic highlights that of the projects in the portfolio 48.4% are in delivery with a value of £32.91m





- 2.5 The graphic below shows the status of projects forecasting £27.43m spend in 2022/23 which have not yet reached full approval - (£14m relates to projects seeking or loan/equity).



### 3. Management Actions

- 3.1 Close monitoring is on-going and full programme reviews, where they have not already commenced will be undertaken. This will reaffirm delivery status and inform remedial actions required to address risk.

- 3.2 In this context schemes recommended for approval will be made to the board highlighting the risks on a scheme by scheme basis.

#### **4. Consultation on Proposal**

- 4.1 Project sponsors are required to publish business cases on their own websites (or an appropriate summary of the submission) and must consider all comments received and reflect this in the next stages of the application process.

#### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 Updates to the Board will continue to be made throughout the year

#### **6. Financial and Procurement Implications and Advice**

- 6.1 The report notes the potential implications for funding. The report further notes the work being undertaken within the MCA with local partners to mitigate this risk.

#### **7. Legal Implications and Advice**

- 7.1 The funding agreement for the schemes provide that any failure to make adequate progress against the spend profile identified may result in the reduction or withdrawal of further funding

#### **8. Human Resources Implications and Advice**

- 8.1 None

#### **9. Equality and Diversity Implications and Advice**

- 9.1 Appropriate equality and diversity considerations are taken into account as part of the assurance of project business cases

The premise of the engagement is based upon a deal where greater social value is negotiated and the business commits to supporting local supply chains, local labour market, training and taking on apprenticeships, for example

#### **10. Climate Change Implications and Advice**

- 10.1 Climate change impact is assessed as part of the assurance process for any proposed activity.

#### **11. Information and Communication Technology Implications and Advice**

- 11.1 None

#### **12. Communications and Marketing Implications and Advice**

12.1 None

**List of Appendices Included**

None

**Background Papers**

None

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**Committee/Board Name and Date of Meeting:**  
Business Recovery and Growth Board

**Meeting Date:**  
27 October 2022

**Report Title**  
Tech SY Proposal

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**Is the paper exempt from the press and public?**

No

***Reason why exempt:***

Not applicable

**Purpose of this report:**

Discussion

**Is this a Key Decision?**

No

**Has it been included on the Forward Plan?**

No

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**Director Approving Submission of the Report:**

Jim Dillon, Director of Business and Skills

**Report Author(s):**

Joseph Quinn, Innovation Project Director

[Joseph.Quinn@southyorkshire-ca.gov.uk](mailto:Joseph.Quinn@southyorkshire-ca.gov.uk)

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**Executive Summary**

To seek approval to progress the Tech SY proposal through the SYMCA assurance process. South Yorkshire needs a credible and powerful demonstration of commitment to create the conditions to move the region forward to a clear shared vision for the tech and digital ecosystem (including infrastructure and digital inclusion) and a programme of collaborative work to co-create the plans and activity to achieve change at scale.

The Tech SY will pilot interventions to stimulate growth so that concepts are tested and evolved ahead of the launch of a transformation plan to achieve long term impact and leverage regional potential.

This offer will be broad and inclusive, actively assessing and improving its offer to ensure accessibility and utility (particularly under-represented groups).

## **What does this mean for businesses, people, and places in South Yorkshire?**

The South Yorkshire Strategic Economic Plan (SEP) outlines the ambition to provide the enabling conditions for innovation to drive the transformation of the South Yorkshire economy. Increasing the volume of digital and tech start-ups and scale-ups and supporting existing businesses to generate and commercialise new ideas, adopt new thinking and technology is fundamental to improving the productivity of South Yorkshire.

## **Recommendations**

To accept the Mandate and allow it to progress further through SYMCA's assurance process.

## **Consideration by any other Board, Committee, Assurance or Advisory Panel**

Non-Applicable

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## **1. Background**

- 1.1 The digital and technology sector represents a large share of the UK economy (1.63m 4.9% of all UK employment). Since 2010 employment in digital occupations has increased by 53%. The Department for Digital Culture Media and Sport (DCMS) recently published an assessment of regional growth in the digital economy 'Assessing the UK's regional digital ecosystems'. It indicated that Yorkshire's digital industry is the fastest growing in the UK with potential to create an extra 42,000 digital tech jobs and grow by at least £1.6bn by 2025. However, this recent growth has been dominated by Hull, Leeds, and West Yorkshire.
- 1.2 In collaboration with local partners, the MCA commissioned a piece of work to look at how to strengthen the innovation and entrepreneurship ecosystem in South Yorkshire. Some of the key findings were:
  - The ecosystem is fragmented and disconnected.
  - There is a lack of connectivity, and it's difficult to find contacts/collaborators.
  - People do not know what support is available.

This project helps address all these barriers holding back the business ecosystem in South Yorkshire

## **2. Key Issues**

- 2.1 The Tech SY programme will pilot interventions to stimulate growth so that concepts are tested and evolved ahead of the launch of a transformation plan to achieve long term impact and leverage regional potential. This offer will be broad and inclusive, actively assessing and improving its offer to ensure accessibility and utility (particularly under-represented groups). The offer includes:
  - A comprehensive set of programmes to help individuals and organisations start-up and grow their business via support at multiple stages of development. This will include mentoring, professional workshops in topics such as HR, strategy, cash flow forecasting, branding, marketing, finance brokerage, entrepreneur knowledge exchange and specific sectoral and capability topics.

- Financial support programmes will be explored to target specific outcomes, including:
  - Promoting growth and increasing (and safeguarding) jobs (through access to capital or revenue funding).
  - Developing specific types of business model that support responsible and sustainable productivity (including worker health and wellbeing).
  - Developing and going to market with new products and services.
  - Business voucher schemes to encourage access to specialist support.

#### 2.1.1 **Integrated action planning:**

The Tech SY project will work collaboratively with stakeholders to co-create an integrated Action Plan. This model is well established in programmes such as MIT, REAP and URBACT. Leveraging collective knowledge, ideas, and energy to gather intelligence, develop solutions and create feedback loops.

#### 2.1.2 **Leverage existing assets and pilot new ideas:**

It will be essential to continue the work already in train, such as programmes like TEAM SY, Tech Welcome grants, Co-investment models, skills programmes, infrastructure work and support for tech and digital businesses including co located workspace and incubation. This activity provides a pathway to the 'what next?' and achieving the region's potential.

#### 2.1.3 **What will the programme pilot:**

The programme aims to support business with their challenges, focusing on productivity and sustainable growth, leading to increased turnover and new job creation.

More developed examples of specific support could include:

- A programme offering particular focus on stimulating innovation in existing businesses, using all the relevant tools and levers described above alongside bespoke measures including:
  - Local innovation advisors.
  - Match-making services between innovative businesses and sources of external support (universities, research institutes, potential collaborator businesses).
  - Access to financial support programmes (particularly suited to match funding).
- A 'Connected Manufacturing' support programme driving technology into operations and logistics of manufacturing firms to make them more competitive, including identifying innovation-ready SMEs, activating appropriate digital innovation to drive growth, using 'hack & pitch' competitions to invite innovators to solve businesses' challenges, and potentially offer 'productivity grants' to scale innovations where appropriate.
- A 'Creative Businesses Support' initiative to enable more creative industries start-ups and support existing creative businesses through access to specialist advice; and develop industry-specific challenges (including

supporting sustainable business models to bring local retail, hospitality, and leisure sector facilities back into use).

- A 'Net Zero Business Support' programme aligned with the MCA and local councils' net zero commitments, focussed on helping businesses to reduce carbon emissions, create higher value jobs, improve productivity, and develop leadership skills all under the banner of improved innovation from a localised low carbon Knowledge Hub.

### **3. Options Considered and Recommended Proposal**

#### **3.1 Option 1**

Endorse the progression of the Tech SY mandate through the SYMCA assurance process.

#### **3.2 Option 1 Risks and Mitigations:**

None: Risks will be fully mitigated by the SYMCA assurance process.

#### **3.3 Option 2**

Reject the Mandate application and do not investigate the programme further.

#### **3.4 Option 2 Risks and Mitigations:**

South Yorkshire needs a credible and powerful demonstration of commitment to create the conditions to move the region forward to a clear shared vision for the tech and digital ecosystem (including infrastructure and digital inclusion) without a programme of collaborative work to co-create the plans and activity South Yorkshire will not be able to achieve change at scale.

### **4. Consultation on Proposal**

- 4.1 Early engagement has been undertaken with Barnsley, Doncaster, Rotherham, and Sheffield councils. Engagement will continue as the proposal goes through SYMCA's assurance process.

### **5. Timetable and Accountability for Implementing this Decision**

- 5.1 N/A

### **6. Financial and Procurement Implications and Advice**

- 6.1 N/A

### **7. Legal Implications and Advice**

- 7.1 N/A

### **8. Human Resources Implications and Advice**

- 8.1 N/A

### **9. Equality and Diversity Implications and Advice**

9.1 N/A

**10. Climate Change Implications and Advice**

10.1 N/A

**11. Information and Communication Technology Implications and Advice**

11.1 N/A

**12. Communications and Marketing Implications and Advice**

12.1 N/A – discussion paper

**List of Appendices Included\***

A Tech South Yorkshire Project Mandate

**Background Papers**

None.

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1 - PROJECT DETAILS	
Project Name:	<i>Tech South Yorkshire (working title)</i>
Project Location/ Address, including Post Code and Local Authority Area:	Across South Yorkshire however anchored out of the DMC Barnsley: DMC 01, County Way, Barnsley S70 2JW
Organisation Name, Size & Company Registration Number (if applicable):	SYMCA and Barnsley Council
Is your organisation an SME? If so, state size of organisation (Micro, Small or Medium)	N/A
Contact Name and Role:	Martin Beasley Enterprising Barnsley Group Leader Joseph Quinn SYMCA
Address:	DMC 01, County Way, Barnsley S70 2JW
Email:	MartinBeasley@barnsley.gov.uk
Telephone:	07493787190
Other Delivery Partners and Roles:	Barnsley Council (delivery partner)
Estimated total project cost	£700-770k

## 2 – PROJECT SUMMARY

### 2.1 – Tell us about the project

*Please provide a summary description of your project and what you intend to achieve. Why are you looking to embark on this project? What do you want to achieve? What is the problem you want to address or what is the opportunity? What is the project about?*

The digital and technology sector represents a large share of the UK economy (1.63m 4.9% of all UK employment). Since 2010 employment in digital occupations has increased by 53%. The Department for Digital Culture Media and Sport (DCMS) recently published an assessment of regional growth in the digital economy 'Assessing the UK's regional digital ecosystems'. It indicated that Yorkshire's digital industry is the fastest growing in the UK with potential to create an extra 42,000 digital tech jobs and grow by at least £1.6bn by 2025. However, this recent growth has been dominated by Hull, Leeds and West Yorkshire.

In collaboration with local partners, the MCA commissioned a piece of work to look at how to strengthen the innovation and entrepreneurship ecosystem in South Yorkshire. Some of the key findings were:

- The ecosystem is fragmented and disconnected.
- There is a lack of connectivity, and it's difficult to find contacts/collaborators.
- People do not know what support is available.

This project helps address all these barriers holding back the business ecosystem in South Yorkshire.

The **McKinsey survey of executives** indicates that businesses have brought forward the planned digitisation of their operations by an average of three to four years. Businesses and jobs in the tech sector have shown to be very adaptable during the Covid Pandemic with many tech companies pivoting their offer to support economic recovery. Remote working has seen demand soar for e-commerce, cloud infrastructure, security software, EdTech, and many more digital services.

The adoption of digital technologies across all industry sectors and markets is increasing and has moved dramatically as a response to the Covid -19 restrictions transforming the way people, businesses and places work. It is becoming increasingly critical that South Yorkshire maximises its opportunities to grow the digital/tech ecosystem.

#### How is this manifesting In South Yorkshire?

- Whilst there are successful, stand out companies (The Floom, WANDisco, Twinkl) there are not enough tech businesses, a low number of start-ups and weak supply chains with low tech adoption and digitalisation levels

- The talent pipeline is limited, and whilst this is a national challenge despite some small-scale intervention (Developer Academy, EyUp, Institute of Technology) there is a high risk of outsourcing, unviable salary costs and outwards moves by scaling companies.
- Whilst some companies have secured £1m+ investment, and The Floop has been acquired, the early-stage investment landscape is weak with limited venture capital and angel activity in the region, and not enough investment in R&D.
- Sheffield and South Yorkshire are not sufficiently recognised for our digital and tech ecosystem as much as it could be which limits inward investment and relocations to grow the sector and improve the supply chain for digitalisation.
- There's not enough private sector investment into infrastructure and the region is not well positioned to maximise government level investment. Infrastructure underpins the whole ecosystem.
- The region has a high number of citizens who do not have access to internet connectivity, the skills to use digital tools, the confidence to work online, or the motivation to connect and use digital services. This compounds the talent challenge with no future pipeline of skills.

South Yorkshire needs a credible and powerful demonstration of commitment to create the conditions to move the region forward to a clear shared vision for the tech and digital ecosystem (including infrastructure and digital inclusion) and a programme of collaborative work to co-create the plans and activity to achieve change at scale.

The Tech SY will pilot interventions to stimulate growth so that concepts are tested and evolved ahead of the launch of a transformation plan to achieve long term impact and leverage regional potential.

This offer will be broad and inclusive, actively assessing and improving its offer to ensure accessibility and utility (particularly under-represented groups).

The offer includes:

- A comprehensive set of programmes to help individuals and organisations start-up and grow their business via support at multiple stages of development. This will include mentoring, professional workshops in topics such as HR, strategy, cash flow forecasting, branding, marketing, finance brokerage, entrepreneur knowledge exchange and specific sectoral and capability topics.
- Financial support programmes will be explored to target specific outcomes, including:
  - Promoting growth and increasing (and safeguarding) jobs (through access to capital or revenue funding).
  - Developing specific types of business model that support responsible and sustainable productivity (including worker health and wellbeing).
  - Developing and going to market with new products and services.
  - Business voucher schemes to encourage access to specialist support.

**Integrated action planning:**

The Tech SY project will work collaboratively with stakeholders to co-create an integrated Action Plan. This model is well established in programmes such as MIT, REAP and URBACT. Leveraging collective knowledge, ideas and energy to gather intelligence, develop solutions and create feedback loops has had proven impact in developing Barnsley's Digital Campus model and this experience will be critical to the successful delivery.

### **Leverage existing assets and pilot new ideas:**

It will be essential to continue the work already in train, such as programmes like TEAM SY, Tech Welcome grants, Co-investment models, skills programmes, infrastructure work and support for tech and digital businesses including co located workspace and incubation. This activity provides a pathway to the 'what next?' and achieving the region's potential.

### **What will we achieve:**

The programme aims to support business with their challenges, focusing on productivity and sustainable growth, leading to increased turnover and new job creation.

More developed examples of specific support could include:

- A programme offering particular focus on stimulating innovation in existing businesses, using all the relevant tools and levers described above alongside bespoke measures including:
  - Local innovation advisors.
  - Match-making services between innovative businesses and sources of external support (universities, research institutes, potential collaborator businesses).
  - Access to financial support programmes (particularly suited to match funding).
- A 'Connected Manufacturing' support programme driving technology into operations and logistics of manufacturing firms to make them more competitive, including identifying innovation-ready SMEs, activating appropriate digital innovation to drive growth, using 'hack & pitch' competitions to invite innovators to solve businesses' challenges, and potentially offer 'productivity grants' to scale innovations where appropriate. This will link with the Digital meets Manufacturing big data pilot.
- A 'Creative Businesses Support' initiative to enable more creative industries start-ups and support existing creative businesses through access to specialist advice; and develop industry-specific challenges (including supporting sustainable business models to bring local retail, hospitality and leisure sector facilities back into use).
- A 'Net Zero Business Support' programme aligned with the MCA and local councils' net zero commitments, focussed on helping businesses to reduce carbon emissions, create higher value jobs, improve productivity and develop

leadership skills all under the banner of improved innovation from a localised low carbon Knowledge Hub.

### 3 – STRATEGIC ALIGNMENT

**3.1 – Using the table below, please set out which of the MCA’s Core Strategic Outcomes (Stronger, Fairer and Greener), as set out in the Strategic Economic Plan and Renewal Action Plan, your programme/project will contribute to.**

Projects that deliver against at least one indicator from all three of Strategic Outcomes (Stronger, Greener, Fairer) are more likely to be prioritised for investment.

#### Useful links:

For details of the Strategic Economic Plan (SEP)

[https://sheffieldcityregion.org.uk/getmedia/f958934e-2218-461d-9642-c011d1979644/SCR\\_SEP\\_Full\\_Draft\\_Jan\\_21.pdf](https://sheffieldcityregion.org.uk/getmedia/f958934e-2218-461d-9642-c011d1979644/SCR_SEP_Full_Draft_Jan_21.pdf)

For details of the Renewal Action Plan (RAP)

<https://sheffieldcityregion.org.uk/getmedia/bf2c27b2-a5c7-4ac5-ac64-b4f8798df095/Sheffield-City-Region-Renewal-Action-Plan-Document-Final.pdf>

<b>Strategic Outcomes</b>	<b>Indicator</b>	<b>Desired Outcome / Output</b>	<b>Contribution from this Programme/Project</b>
<b>Stronger</b> – an economic transformation to create not just a bigger economy but a better one: higher-tech, higher skill, and higher-value.	<b>Productivity</b>	Our workforce’s productivity will increase, and the economy will grow, increasing the prosperity of our residents.	The Project would actively create the conditions to enable high growth/productivity potential start-ups to create high value jobs.
	<b>Enterprise</b>	Growing a more successful business base, underpinned by more productive and higher growth businesses.	The project will help to directly support high growth businesses.
	<b>Employment</b>	More working-age people are in employment. More and better jobs.	The programme will support development of the wider ecosystem to unlock employment opportunities and

			take advantage of the growth of the tech sector.
<b>Fairer</b> – a transformation of wellbeing and inclusion, raising our quality of life, reducing inequality, and widening opportunity.	<b>Education</b>	A higher proportion of working-age population possess higher qualifications, indicating progression in education and employment.	The project will identify skills needs and drive data to better inform regional skills delivery.
	<b>Wage levels</b>	More employees lifted out of low earnings.	As above
	<b>Health</b>	Our population live increasingly long, healthy lives. Gap in healthy life expectancy is narrowed	N/A
<b>Greener</b> – a green transformation to decarbonise our economy, improve our environment, and revolutionise our transport.	<b>Air quality</b>	Improvement in air quality, as measured by relevant different particulate matter.	N/A
	<b>Flood mitigation</b>	Reduced flood risk and impact.	N/A
	<b>Net zero</b>	Contribution to net zero carbon target.	Pilot of Net Zero tech approaches.

## 4 – SYMCA SUPPORT REQUIRED

### 4.1 How can the South Yorkshire MCA support the delivery of the project?

The SEP gives a starting point for the direction of travel, but an agreed and clear ambition and vision for where the tech and digital ecosystem can go is needed to galvanise action. This needs visible and active leadership and backing from SYMCA and engagement with senior leaders to ensure ongoing commitment.

The recent COADEC report highlighted the value of leadership in developing regional ecosystems and only with a visible commitment to this agenda and a regional push for collective engagement are we going to be able to usefully undertake this work. The increased visibility not just of what's happening at digital

and tech sector level but the enabling conditions including infrastructure and talent build confidence in the approach and in the region that in turn will attract greater investment and strong regional leadership will empower others to act. It is an ambition of the project to secure the Mayor of the SYMCA and Chief Executive to personally invite senior leaders and stakeholders to engage in this work.

SYMCA would need to commit/adapt to the following approach:

**Delivery:**

- Devolve delivery responsibility and agreed budget to Barnsley Council with clear reporting and communication lines into SYMCA.
- Barnsley Council to provide programme management for integrated action planning work and sub-contract to bring in independent facilitation as needed.
- High level agreement between Local Authorities and SYMCA on Barnsley's regional role as an enabler of regional ecosystem.
- Close integration with existing and pilot interventions and action planning work to ensure they are linked and ideally co-managed. This would include the Tech Welcome Pilot and SY Co-investment proposal (subject to it being taken forward).

**Resources:**

- Financial investment to support the process and finance staffing resource.
- SYMCA operational support as necessary to link with wider economic work.
- Access to relevant data and insights – work will connect with national digital strategy, relevant regional strategies and best practice examples.

**4.2 Please provide details of any other funding secured and/or details of other funders you are approaching.**

N/A at this stage however where pilot activity is required the Tech SY will seek to identify alternative sources of funding to progress pilots. These may include UKSPF and Innovate UK funding opportunities.

**4.3 What additionality will MCA investment bring?**

If SYMCA is unable to support the proposal the work will not be undertaken.

**5 - CONSULTATION**

<b>5.1 – Who have you consulted with about the project idea?</b>	
<b>Please insert South Yorkshire MCA</b>	Dave Smith, Jim Dillan, Felix Kumi-Ampofo
<b>Local Authority</b>	Barnsley, Doncaster, Rotherham, Sheffield (officer level only)
<b>Other consultees, for example:</b>	
<b>Local community</b>	N/A
<b>Relevant businesses</b>	Tech Business at the SY Economic Summit
<b>Environment Agency</b>	N/A
<b>Planning Authority</b>	N/A
<b>Highway Authority</b>	N/A
<i>Please insert others as appropriate</i>	

<b>6 – TIMESCALES FOR DELIVERY</b>	
<b>6.1 – What is the preferred date that the project can commence delivery? If this is currently unknown, please set out your proposed next steps below</b>	
Late 2022-early 23 enabling influence over the wider Business Support review and the allocation of UKSPF funding.	
<b>6.2 – If currently known, please outline the key milestones required to deliver the project and provide forecast dates for achievement.</b> <i>[e.g. complete outline design, secure all funding, procurement complete, statutory processes complete]</i>	
<b>Pilot</b>	
Study Visit – Finland	Complete
Study Visit - Bilbao	Complete
Tech Welcome pilot (RAP Action)	commencing November 2022
Co-investment fund (emerging)	TBC
Tech Advisors	TBC - RAP proposal to consider if still required



Sector animation work	TBD
Skills pilots	TBD
Developing incubation regionally	TBD
<b>Vision and Planning Phase 1</b>	
Comms to senior leaders WP 1, Action 1	Dec 22 /Jan23
Meetings with senior stakeholders WP 2 Action 1 'convene'	Mar 23 – June 23
Knowledge Exchange	TBD
Vision agreed (WP 1)	Sept 23
<b>Vision and Planning Phase 2</b>	
6 x stakeholder workshops WP 2, Action 2 'collaborate'	Oct 23 – Mar 24
Knowledge Exchange	TBD
Ongoing communications WP 1, Action 4	TBD
Deeper dives 'co-create' WP 2, Action 3	TBD
Full plan and programme development WP 2, Action 4	TBD
Final agreement	TBD
Regional launch	TBD
Ongoing communications (WP 1, Action 4)	TBD
<b>Leveraging Existing Assets – Phase 1</b>	
Stop, start, carry on assessment, WP 3 Action 1	TBD

Agree any actions for inclusion in SPF WP 3, Action 2	TBD
Delivery of Tech Welcome grant programme and other activity WP 3, Action 3	TBD
Leveraging Existing Assets – Phase 2	
Additional planning towards continuity of TEAM SY and ERDF/ESIF activity. Work on SYSY and underpinning infrastructure and adoption.	TBD
Closure phase for TEAM SY/ERDF programmes	TBD
Transition phase for TEAM SY/ERDF programmes. Looking towards wrap up date for ESIF skills funding.	TBD
SFSY development. Delivery of Tech Welcome grant programme and other activity WP3, Action 3	Ongoing

## 7 – DEPENDENCIES

### 7.1 – Is the project linked to or dependent on any other project or activity, especially one the MCA may be involved in?

Team SY / Gigabit programme and if approved SY Co-Investment fund.

### 7.2 – Are there any statutory processes required for you to deliver the project?

N/A

**Please attach any document(s) or provide links to reference material that support any of the information presented above.**

## Document Sign Off

### 8 – DECLARATION AND SIGN OFF

*On signing the Project Mandate Form the project sponsoring organisation agrees to the following:*

- 1. The South Yorkshire (SY) Mayoral Combined Authority (MCA) is a public body and is therefore subject to information/transparency laws and the Local Government Transparency Code 2015. This Project Mandate Form will be shared with the appropriate SYMCA Boards including the MCA and Local Enterprise Partnership (LEP). In line with legislation, papers to the MCA and LEP meetings are published in advance and made publicly available. These papers will detail the applicant and summarise the Mandate Form in sufficient detail to allow the members to take an informed decision. At this point, under Local Government access to information provisions, the Mandate Form may have to be made available for inspection to any member of the public who requests it.*

*Once a project is admitted onto our programme pipeline, in line with MCA's Assurance and Accountability Framework and Freedom of Information Act (FOI) Publication Project, the Mandate Form must be published on the applicant's and the SYMCA website.*

*For this purpose, you may wish to also send a redacted copy stating any exemption or exception applied under FOI or Environmental Information Regulations. We will consider any requested redaction. Any comments received after publication are required to be reflected in SOBC, the OBC and FBC if the project progresses further. MCA will require evidence of this through the assurance process.*

- 2. MCA support is not allocated to a project at this stage. The Project Mandate Form is the means by which the MCA can accept project ideas into the Programme Pipeline. Further project development and submission of SOBC, OBC and FBC or BJC in line with the Assurance Framework will be required.*
- 3. To the best of your knowledge all the information provided in this Project Mandate Form is true and correct. You acknowledge that the information provided will inform any future contract should a decision be made to support the project.*
- 4. You will comply with due diligence requirements appropriate to this project. This will be conducted by the SYMCA Executive Team and further details will be provided if the project progresses further.*

**Person responsible for the application (Chief Executive or relevant Executive Director in your organisation)**

Name:	
Role:	
Date:	
<b>Counter signatory – Director of Finance</b>	
Name:	
Role:	
Date:	

<b>Signature of the appropriate thematic Director in the SYMCA</b>	
Name:	Jim Dillon
Role:	Interim Corporate Director of Business & Skills • Business & Skills
Date:	07/10/2022

<b>For MCA Use Only</b>	
Programme/Project Reference Number:	
Date Received/ Accepted:	
Version Number:	
Summary of Amendments: (if applicable)	
Resource implications for the MCA	<i>Key staff resources or functional team involvement required to deliver the project. These could be expert consultants (external) or internal functions (e.g.</i>

	<i>procurement team, HR, Tram Concession Manager, Active Travel team etc).</i>
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